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GOVERNOR


STATE OF MICHIGAN  
DEPARTMENT OF AGRICULTURE  
LANSING

MITCH IRWIN  
DIRECTOR

October 17, 2005

**RENEWAL  
NOTICE**

**TO:** Licensed Pesticide Application Businesses

**FROM:** Melvin L. Poplar, Sr., Pesticide Application Business License Manager 

**SUBJECT:** Pesticide Application Business License (PABL) Renewal for 2006

Enclosed is your Pesticide Application Business License renewal application packet for 2006. To ensure continuity of your license, the renewal application must be submitted to MDA by December 31, 2005 when the 2005 license expires.

**PLEASE REFER TO THE YELLOW CHECKLIST FOR SPECIFIC INSTRUCTIONS  
FOR SUBMITTING THE RENEWAL.**

Complete Notarized Statement of Experience form (PI-217) **only if your adding a new category**. The new category will not be added to your license unless this form is NOTARIZED by a notary public and returned with the renewal application. **Please check the boxes for all of the additional categories that you want added for the 2006 license.** In addition, we have placed on your renewal application (Box #8), the names of your business applicators, their certification number, and expiration date of certification. **Please review this information and have any expired/expiring applicators re-certify.**

The following deficiencies may delay or prevent your license from being issued; please read the checklist instructions carefully:

- **Applicators with expired certification credentials:** The licensing system is unable to issue your business license until the certification system has issued your certification card.
- Expired insurance coverage.
- Missing and/or expired corporation, partnership, or assumed name documents.

**Please allow enough time for MDA to process both the certification credential(s) plus four to six weeks to process your business license.** If you have any questions, please contact Rosemary Williams at (517) 335-4095. Business license application forms and other information are available on the MDA website. Visit us at [www.michigan.gov/mda](http://www.michigan.gov/mda) and click on the Licensing, Certification, and Registration tab on the left side of the screen.

**Compliance  
Reminders!**

- It is a violation to continue to offer pesticide services after 12/31/05 until you have complied with the renewal requirements. This includes bidding on contracts and advertising in 2006. Expect enforcement action when this occurs.
- It is a violation for applicators to make applications without carrying their certification card/temporary credential (paperwork) with them.
- Application records are now required to list the EPA Registration number of the product(s) applied.
- If you will not be renewing the license, please return the renewal application marking "DECLINE" in Box #2.

MLP/rw